



HENRY BAKER COLLEGE

MELUKAVU, KOTTAYAM Founded 1981

Accredited by NAAC With 'A' Grade An ISO 9001 : 2015 Certified Institution

A Christian Minority Educational Institution run by C.S.I East Kerala Diocese
Affiliated to Mahatma Gandhi University, Kottayam

2023-2024

ANNUAL REPORT

HENRY BAKER COLLEGE, MELUKAVU

SUBMITTED TO THE STAFF COUNCIL

ON

19/12/2024

INTERNAL QUALITY ASSURANCE CELL
HENRY BAKER COLLEGE, MELUKAVU

A. Chairperson

1. **Dr. Gireeshkumar G.S., Principal**

B. Teaching Faculty Representatives

2. Dr. Jeevan Kumar K, Associate Professor in English
3. Dr. Beena Paul, Associate Professor in History
4. Dr. Disha V J , Associate Professor in Chemistry
5. Smt. Dona Sebastian, Associate Professor in English
6. Dr. Ansa Andrews, Assistant Professor in English
7. Sri. Shinu Thomas P. Assistant Professor in Commerce
8. Sri. Justin Jose, Assistant Professor in Commerce

C. Member from the Management

9. Dr. Josemon George

D. The senior administrative officer

10. Sri. Jomon K Joseph

E. Nominees from the Local Society/Trust, Students and Alumni

11. Smt. Dency Mathew, Member, Melukavu Grama Panchayathu
12. Ms. Ranjana C P, II M A History
13. Sri. Adv. Nazar V. P., Alumni Representative

F. One nominee each from the Employer/Industrialists/Stakeholders

14. Smt. Manju Mathew, Secretary, Cooperative Bank, Melukavu
15. Mr. Anwar Sathic, Marketing Manager, G-Tech Group of Institutions.
16. Mr. Sunny Mathew, Parent Representative

G. Coordinator of the IQAC

17. Dr. Nisha Joseph, Assistant Professor in History

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INTRODUCTION

Henry Baker College, Melukavu, a Christian minority co-educational institution, was founded in 1981 and operates with government aid. Named in tribute to Rev. Henry Baker Jr., a pioneering CMS missionary fondly called the "Apostle of the Hills," the college advanced to a higher secondary institution in 1991 and achieved first-grade college status by 1999. Recognized under sections 2(F) and 12(B) of the UGC Act, the college offers both government-aided and self-financing programs, with a special focus on uplifting Scheduled Caste and Scheduled Tribe students. Over its journey, the institution has become a beacon of higher education, shaping numerous individuals into responsible members of society. As an ISO 9001-2015 certified college, it received an 'A' Grade accreditation from NAAC in 2021, reflecting its commitment to excellence in education.

During the previous academic year, all curricular and co-curricular activities transitioned back to offline modes, adhering to directives from the University Grants Commission, the Government of Kerala, and Mahatma Gandhi University. Anticipating this change, the Internal Quality Assurance Cell (IQAC) proactively organized Faculty Development Programmes and orientation sessions for educators and students. Specialized orientation sessions were conducted to help students adapt to new teaching, learning, and evaluation methodologies. Collaborating with the Career Guidance Cell, the IQAC also hosted skill development and career-focused training sessions, enhancing the teaching-learning process and broadening students' awareness of career prospects associated with their programs.

At the conclusion of the academic year, the IQAC facilitated comprehensive Annual Academic Planning and departmental meetings to ensure seamless operations. A preliminary Academic Calendar was drafted based on the University's schedule,

allowing for adjustments once the final University Academic Calendar was released. This proactive approach enabled classes to commence in an organized manner, aligned with the updated calendar.

Table 1: Semester Beginning Dates

| Semester | Semester Beginning Date |
|-----------------|-------------------------|
| UG VI SEMESTER | 01.11.2023 |
| UG V SEMESTER | 01.06.2023 |
| UG IV SEMESTER | 01.11.2023 |
| UG III SEMESTER | 01.06.2023 |
| UG II SEMESTER | 20.11.2023 |
| UG I SEMESTER | 10.07.2023 |
| PG IV SEMESTER | 01.11.2023 |
| PG III SEMESTER | 01.06.2023 |
| PG II SEMESTER | 27.11.2023 |
| PG I SEMESTER | 13.07.2023 |

II. HIGHLIGHTS OF THE YEAR

1. RECOGNIZED RESEARCH CENTER IN HISTORY

The Department of History is a recognized Research Centre of Mahatma Gandhi University, Kottayam. The department promotes collaborative research with national and regional historical research institutes. The research guides of the

department occasionally visit the institutes to consult and exchange views and ideas, and vice versa. Two teachers from the department currently serve as Research Guides at this Centre. Presently, two Research Scholars are pursuing their research under the guidance of the Research Guide at the Centre.

Details of Research Guides

| Name of Research Guides | Official Designation of Research Guide | Date of Retirement | Image |
|--------------------------------|----------------------------------------------------------------------------------------------|---------------------------|--------------------------------------------------------------------------------------|
| Dr. Beena Paul | HOD & Associate Professor, PG & Research Department of History, Henry Baker College Melukavu | 31.05.2026 |  |
| Dr. Nisha Joseph | Assistant Professor, PG & Research Department of History, Henry Baker College Melukavu | 30.04.2040 |  |

2. SPECIAL ACHIEVEMENTS

Ms. Hiba Fathima, B.A. English student, received the prestigious Appreciation Award from Mahatma Gandhi University, Kottayam, for her outstanding performance as an NSS Volunteer during 2023-24. Additionally she represented the college at a 10-day adventure camp for selected NSS volunteers in Himachal Pradesh, organized by M.G. University. These achievements highlight their dedication, leadership, and commitment to excellence, bringing pride and recognition to the institution. Congratulations to both students for their remarkable contributions.

3. HENRY BAKER MEMORIAL LECTURE

The Henry Baker Memorial Lecture and Excellence Day celebration took place on 21st December 2023. Dr. Alexander Jacob IPS, Former DGP Kerala was the chief guest. The program commenced with a ceremonial tribute to Reverend Henry Baker Jr. at Kirby Garden, reflecting the college community's reverence for his legacy. Dr. Nisha Joseph, the IQAC Coordinator of the college, warmly welcomed all attendees. During his presidential address, Dr. Gireeshkumar GS, the Principal, emphasized the dual significance of academic excellence and personal growth in shaping a holistic student experience. Rev. P. C. Mathewkutty, Treasurer of the CSI East Kerala Diocese, underscored education's transformative power in molding responsible citizens, stressing that true success lies in service to others and upholding integrity..

The highlight of the event was the Henry Baker Memorial Lecture, delivered by Dr. Alexander Jacob IPS, Former DGP Kerala. His talk, titled "*Dozen Steps to Embrace Success,*" provided an engaging and practical guide to navigating life's challenges. Drawing from his illustrious career, Dr. Jacob emphasized the virtues of discipline, perseverance, and ethical leadership as cornerstones of personal and professional achievement.

4. ANNUAL ACADEMIC AUDIT

The external Annual Academic Audit for the academic year was carried out by Dr. Roy Scaria Associate Professor in charge of Principal, TM Jacob Memorial Government College, Manimalakunnu.

III. PROFESSIONAL DEVELOPMENT/ ADMINISTRATIVE TRAINING PROGRAMMES

5. Workshop on: MGU-UGP (Honours); Institutional Implementation

16/04/2024

Objective: To provide faculty members with a comprehensive understanding of the major regulations and foundational components of the Mahatma Gandhi University Undergraduate Programme (Honours) 2024.

A workshop on "Institutional Implementation of MGU UGP (Honours)" was held on 16th April 2024. The programme commenced at 10:00 AM with a warm welcome by Dr. Nisha Joseph, Coordinator of the Faculty Development Cell (FDC). The session was presided over by Dr. Gireesh Kumar GS, the Principal of the college. Dr. Anitta Shaji, Assistant Professor at St. George College, Aruvithura, served as the resource person for the workshop. She initiated the morning session by discussing the major regulations of Mahatma Gandhi University (MGU) concerning the new changes in the Undergraduate Programme (UGP). Ma'am also provided an in-depth overview of the program's structure and foundation components, the discipline-specific pathways, the advisory system, and the various committees involved in the programme's implementation.

In the afternoon session of the workshop Dr. Anitta provided an in-depth overview of Outcome-Based Education (OBE) principles. She highlighted the significance of aligning teaching methods with Bloom's Taxonomy to foster a

structured learning environment. Participants were guided on crafting assessments and objectives that enhance students' critical thinking and comprehension. The session emphasized integrating these methodologies to improve curriculum effectiveness and meet MGU-UGP standards. During the session, Dr. Anitta Shaji explored the Academic Bank of Credits (ABC) option mechanism, explaining how it enables students to personalize their academic pathways with greater flexibility. She explained the academic levels, highlighting how students can progress through different stages of their education. She also discussed teacher-specific content, emphasizing the importance of tailored instruction to meet the diverse needs of students. The session concluded with a thorough exploration of the internal and external evaluations, ensuring that participants understood the comprehensive assessment mechanisms embedded within the MGU UGP (Honours) framework.

The workshop was highly interactive, with teachers engaging actively throughout the sessions. The discussions provided valuable insights into the practical implementation of the program, addressing various concerns and queries raised by the participants. The programme concluded with a vote of thanks proposed by Mr. Justin Jose, the Staff Secretary, who expressed gratitude to Dr. Anitta Shaji for her enlightening presentations and to all participants for their enthusiastic involvement. The workshop successfully equipped the faculty with the knowledge and tools needed to effectively implement the MGU UGP (Honours) in their respective disciplines.

Outcome: Faculty members gained a thorough understanding of the MGU UGP (Honours) regulations and structure, equipping them with the knowledge to effectively implement the program within their respective departments. Participants were introduced to practical strategies for establishing discipline-specific pathways, advisory systems, and committees, facilitating a smooth and coherent integration of the program at the institutional level. Faculty members were able to grasp the intricacies of the ABC option mechanism and evaluation processes, enabling them to

offer flexible academic pathways and comprehensive assessments tailored to individual student needs.



Brochure



Presidential Address by Prof. (Dr.) Gireeshkumar G. S. Principal



Session by Resource person Dr. Anitta Shaji



Welcome by FDP Coordinator Dr. Nisha Joseph



Teachers attending the workshop

6. WORKSHOP ON BIBLIOMETRIC ANALYSIS & SCHOLARLY PUBLISHING

20/01/2024

Objectives

Familiarize participants with the concept of bibliometrics and its significance in research. Guide participants on installing and using VOS viewer and Biblioshiny for bibliometric analysis. Demonstrate how to perform bibliometric analysis effectively. Provide appropriate guidelines for research publication. Show how bibliometric analysis can strengthen academic careers through research.

A one-day workshop on Bibliometric Analysis & Scholarly Publishing was held on January 20, 2024, in association with the IQAC and the Faculty Development Cell. The workshop was conducted by Mr. Jobin Jose, Librarian of Maarian College, Kuttikkanam. Dr. Nisaha Joseph delivered the welcome speech, followed by an address by Dr. Gireesh Kumar G S, Principal, who presided over the workshop. The event concluded with a vote of thanks by Mr. Justin Jose, Staff Secretary.

The workshop focused on bibliometrics, a quantitative analysis of academic literature, which is crucial for assessing research trends, emerging fields of study, and the interconnectedness of modern scientific research. Bibliometric analysis helps in exploring unexplored research areas, enhancing the performance of institutions and researchers, framing research policies, and identifying sources of research funding.

Understanding Bibliometrics and its Significance


The workshop commenced with a comprehensive introduction to bibliometrics, emphasizing its role as a quantitative analysis method applied to academic literature. Bibliometrics was presented as an essential tool for evaluating research trends and identifying emerging fields of study, enabling researchers to map the interconnectedness of modern scientific research. Through the analysis of citation patterns, publication counts, and other metrics, bibliometrics helps highlight underexplored areas, guiding researchers towards potential new avenues for investigation. The session also covered the various types of bibliometric indicators, including impact factors, h-index, and citation analysis, explaining their relevance in assessing the influence and reach of scientific work. By providing a framework for measuring the impact of research, bibliometrics aids institutions in evaluating the performance of their researchers, helping to ensure that academic contributions are recognized and valued appropriately.

Application of Bibliometrics in Research Policy and Strategic Planning

The second session delved into the practical applications of bibliometrics in shaping research policy and strategic planning. It was demonstrated how institutions and governments can leverage bibliometric data to make informed decisions about funding allocation and research priorities. By identifying high-impact research areas and trends, policymakers can prioritize funding to support innovative and impactful studies. Additionally, bibliometrics assists in the development of long-term strategic plans by highlighting key areas of growth and potential collaboration. The session highlighted real-world examples where bibliometric analysis had been instrumental in guiding institutional strategies and improving research outcomes. Participants learned about various tools and databases available for conducting bibliometric analysis, gaining hands-on experience in extracting and interpreting bibliometric data. Overall, the session underscored the importance of integrating bibliometric insights into research management and policy-making processes to foster a more efficient and impactful research ecosystem.

Outcome

The workshop successfully met its objectives, providing participants with a solid understanding of bibliometric analysis and its applications. The hands-on sessions were particularly beneficial, enabling participants to: Gain practical experience with VOS viewer and Biblioshiny. Understand how to interpret bibliometric data to identify research trends and gaps. Learn best practices for publishing research. Explore ways to leverage bibliometrics for career advancement.




HENRY BAKER COLLEGE
MELUKAVUMATTAM, KUTTICKANAM
Established 1982
Accredited by NAAC 'A++' Grade
A Christ the Missionary Educational Institution run by CLM Education Society
Approved to Mahatma Gandhi University, Kottayam

IQAC in association with
Faculty Development Centre


One Day Workshop on

BIBLIOMETRIC ANALYSIS & SCHOLARLY PUBLISHING

20 th JANUARY 2024



RESOURCE PERSON



MR. JOBIN JOSE
LIBRARIAN, MARIAN COLLEGE
KUTTICKANAM (AUTONOMOUS)

ABOUT THE WORKSHOP

Bibliometrics is the quantitative analysis of academic literature. It is significant in assessing research trends, emerging fields of study, interconnectedness of modern scientific research etc.

- It helps researchers to identify areas that may be underexplored.
- It helps the institutions to evaluate the performance of their researchers.
- It helps the institutions and government to shape research policy, prioritize funding areas and long-term strategic plans.

OBJECTIVES OF THE WORKSHOP

- To introduce the concept of bibliometrics.
- To make familiar with the applications of Bibliometrics tools: Bibliostat and VOS viewer.
- To enable the participants how the analysis is performed.
- To equip the participants with appropriate guidelines in academic publishing.
- To help the participants to strengthen their career through research publications.

PROGRAMME SCHEDULE

09:30 a.m. - Inaugural Session

10:00 a.m. - Session 1

11:30 a.m. - Tea Break

01:00 p.m. - Lunch / Casual

02:00 p.m. - Session 2

NOTE: Participants are requested to bring their laptops.

Brochure



Session by Mr. Jobin Jose

7. Workshop on: *Online Attendance Management System: Methods and Considerations*

19/07/2023

Objective of the programme was to familiarize the specialties of OAM systems in ensuring accuracy, transparency, and ease of access to attendance records

On the 19th of July, 2023, the seminar hall witnessed an insightful workshop on the topic of "Online Attendance Management System: Methods and Considerations," organized by the college. The workshop aimed at familiarizing participants with modern methods and the unique features of online attendance management systems, which have become increasingly pertinent in the current era of digital transformation in educational institutions. The workshop began with an inaugural session presided over by Principal Dr. Gireesh Kumar G.S., who emphasized the importance of integrating technology into academic administration. He highlighted how an efficient attendance management system could not only streamline the process of recording student attendance but also enhance overall institutional productivity by reducing administrative burdens. Dr. Nisha Joseph, the coordinator of the College Online Attendance Management System in her welcome address, underscored the significance of the workshop in providing faculty and administrative staff with the necessary skills to adapt to and implement online attendance solutions.

The core of the workshop was the session conducted by Mr. Sirajudeen M.V., a Consultant Software Engineer from TCS and Meshi-Logic, Malappuram. With his extensive experience and expertise in software engineering, particularly in developing and implementing attendance management systems, Mr. Sirajudeen provided a thorough overview of the subject. Mr. Sirajudeen began his session by outlining the fundamental concepts of an online attendance management system. He

explained how these systems work, starting from data collection to the storage and retrieval of attendance records. He emphasized the use of cloud-based solutions that allow for real-time updating and accessibility of data, making it easier for both students and faculty to monitor attendance records. He then delved into the various methods of recording attendance, including biometric systems, RFID cards, and mobile applications. Each method's advantages and potential drawbacks were discussed, giving participants a comprehensive understanding of the options available. Mr. Sirajudeen highlighted the importance of selecting the right system based on the specific needs and resources of the institution. A significant portion of the session was dedicated to discussing the specialties of online attendance management systems. Mr. Sirajudeen demonstrated how these systems could be integrated with existing Learning Management Systems (LMS) and Enterprise Resource Planning (ERP) systems, ensuring seamless data flow and reducing redundancy. He showcased features like automated attendance marking, analytics for attendance trends, and notifications for absenteeism, which collectively contribute to a more efficient management process. Throughout the workshop, Mr. Sirajudeen engaged the participants with interactive discussions and live demonstrations. This hands-on approach helped attendees grasp the practical aspects of the system, making the session highly informative and engaging.

The workshop concluded with a vote of thanks proposed by Mr. Justin J Paul, Assistant Coordinator of OAMS. He expressed gratitude to Principal Dr. Gireesh Kumar G.S. for his support, Dr. Nisha Joseph for her coordination, and Mr. Sirajudeen M.V. for sharing his valuable insights. He also thanked all the participants for their active involvement and enthusiasm throughout the session.

Outcome: the workshop on the Online Attendance Management System was a resounding success, equipping the participants with the knowledge and skills needed to implement and manage advanced attendance systems in their respective classes. It

underscored the crucial role of technology in enhancing educational administration and set the stage for further innovations in the field.



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Workshop on
*Online Attendance Management System:
Methods and Considerations*

RESOURCE PERSON
MR. SIRAJUDEEN MV

An online attendance management system is a digital solution designed to track and manage the attendance of students or employees efficiently. It automates the process of recording attendance.

DR. GIREESH KUMAR G.S
PRINCIPAL

Date 19/07/2023
VENUE: SEMINAR HALL

COORDINATORS
DR. NISHA JOSEPH
MR. JUSTIN J PAUL

Brochure





Session by Mr. Sirajudeen M.V

IV ORIENTATION PROGRAMME FOR STUDENTS

8. One- Day Orientation Programme for First Year UG Students

A one- day orientation programme for the first year degree students was organized by the Internal Quality Assurance Cell in association with the Model Lions Club of Travancore Emirates on 19th September 2023 in the Bishop Rev. Michael John Memorial Seminar Hall. The programme began at 10.00 a.m., and the IQAC coordinator, Dr. Nisha Joseph, welcomed the gathering. Shri Biju Soman, President of Melukavu Grama Panchayath, inaugurated the programme. Principal Dr. Gireesh Kumar G. S. presided over the meeting. Jc. S. Radhakrishnan, Director of Psylogs Foundation and HR Head of ELCE Training and Counseling Centre, Pala, led the sessions afterward, focusing on the importance of goal setting and maintaining

discipline in personal and professional life. The sessions were mostly activity-oriented, and the resource person successfully motivated the students, nurturing hope in their young minds. The coordinator, Mr. Paul Mathews, proposed the vote of thanks.

9. Report on the Five-Day State-Level Online Master Class

IQAC Henry Baker College, Melukau in association with Lore & ED Research Associates Pvt Ltd organized a five day State Level Online Master Class for UG and PG students.

Objectives: To equip participants with advanced skills and strategies for conducting research and writing dissertations across various disciplines, with a focus on clarity, coherence, and proper referencing. To familiarize students with the latest AI tools and best practices for their ethical use in academic research, enhancing their ability to navigate and innovate within the research landscape.

Day 1: 10/02/2024

Navigating Research in Pure and Applied Science: Trends, Challenges, and Innovations

Resource Person: Prof. (Dr.) Sabu Thomas, Former Vice-Chancellor, Mahatma Gandhi University

The first day of the master class was inaugurated with an insightful session by Prof. (Dr.) Sabu Thomas. He delved into the current trends and innovations in pure and applied sciences, emphasizing the rapid advancements and the emerging challenges researchers face. Dr. Thomas highlighted the importance of interdisciplinary research and the integration of new technologies to solve complex scientific problems. Participants engaged actively in discussions about recent breakthroughs and the future direction of scientific research.

Day 2: 11/02/2024

Social Science Research: Approaches and Challenges in the Contemporary Era

Resource Person: Dr. Jose Chathukulam, Director, Centre for Rural Management (CRM), Kottayam

Dr. Jose Chathukulam led the second day with a comprehensive overview of social science research methodologies. He discussed various contemporary approaches and the unique challenges researchers encounter in the field. Dr. Chathukulam emphasized the importance of contextual understanding and cultural sensitivity in social science research. The session included case studies and practical examples, providing participants with a deeper understanding of effective research strategies in the social sciences.

Days 3-4: 12/02/2024-- 13/02/2024

Dissertation Writing, Choosing a Topic, Literature Review, Research Methodology, Data Collection and Interpretation, Clarity and Coherence in Writing, and Referencing

Resource Person: Dr. Johnson Jament, Honorary Research Fellow, University of Sussex, UK

Over the course of two days, Dr. Johnson Jament provided an extensive workshop on dissertation writing. The sessions covered:

Choosing a Topic: Strategies for selecting a relevant and impactful research topic.

Literature Review: Techniques for conducting a thorough literature review and identifying research gaps.

Research Methodology: Designing robust research methods and selecting appropriate tools for data collection.

Data Collection and Interpretation: Practical tips for gathering and analyzing data effectively.

Clarity and Coherence in Writing: Ensuring that the research is presented in a clear, logical, and coherent manner.

Referencing: Proper citation practices and the importance of ethical research conduct.

Participants appreciated the detailed guidance and practical tips shared by Dr. Jament, which were reinforced through interactive exercises and feedback sessions.

Day 5: 14/02/2024

AI in Academic Research, Major AI Tools, Benefits and Challenges, and Best Practices for Ethical Use of AI

Resource Person: Mr. Jasimudeen S., UGC Librarian, St. Stephen's College, Uzhavoor

The final day focused on the integration of artificial intelligence in academic research. Mr. Jasimudeen S. provided an overview of major AI tools available for researchers, discussing their benefits and potential challenges. He emphasized the importance of ethical considerations when using AI, highlighting best practices for ensuring responsible and unbiased use of AI technologies. The session concluded with a demonstration of various AI tools and a discussion on how they can enhance the research process.

The five-day master class was a resounding success, providing participants with valuable insights and practical knowledge across various aspects of research. The diverse range of topics and expert resource persons ensured a comprehensive learning experience for all attendees. **Outcome:** Participants will be proficient in the

entire research process, from topic selection to data interpretation and dissertation writing, ensuring high-quality scholarly output. Students will gain practical knowledge of AI tools, understanding their benefits and limitations, and will be able to apply them effectively and ethically in their academic work.

10.All Kerala Best Manager Contest Season IX- (Preliminary Round)

The Career Guidance and Placement Cell of Henry Baker College, Melukavu, in association with GIIMS Institute of Logistics, organized the preliminary round of the All Kerala Best Manager Contest (Season 9) on 10th January 2024 at 1:30 PM in the III B.Com classroom.

The competition comprised five rounds: Management Aptitude Test, Group Discussion, Role Play, Case Study, and Personal Interview. Jacob Mani of III B.Com secured first place, showcasing exceptional managerial skills.

The event was inaugurated by Principal Dr. G. S Gireeshkumar, with Mr. Shinu P. Thomas, Head of the Commerce Department, in attendance. Coordinated by Dr. Jibin Mathew, Jithin Thomas Abraham, and Maria Susan Mathew, the program saw active participation from 30 students, offering a platform to enhance their managerial abilities.

11.DISHA -Career Guidance Workshop

The Career Guidance and Placement Cell of Henry Baker College, Melukavu, conducted a Career Guidance Workshop on 15th January 2024, from 10:00 AM to 1:00 PM, in the Seminar Hall. Abdul Samad P.C. was the resource person for the session. The workshop covered essential topics, including professional resume writing, career guidance, interview coaching, and opportunities for internships and fellowships. Coordinated by Dr. Jibin Mathew and Mr. Jithin Thomas Abraham, the

event witnessed active participation from 53 students, equipping them with valuable skills and practical insights for career readiness.

12.Digital Workforce Management System Awareness and Registration Drive

The Career Guidance and Placement Cell of Henry Baker College, Melukavu, in collaboration with the Kerala Knowledge Economy Mission, conducted a Digital Workforce Management System Awareness and Registration Drive on 7th March 2024 in the Seminar Hall. Mr. Jinu George, Talent Curation Executive, led the session, providing valuable insights into the system and guiding students through the registration process. The program saw active participation from 56 students, showcasing their interest in digital workforce opportunities. Coordinated by Dr. Jibin Mathew and Mr. Jithin Thomas Abraham, the event was a significant step toward enhancing students' employability skills and digital readiness.

V STUDENT RESEARCH CAPACITY INITIATIVES

- **Workshop on ‘Research in History: Methods and Practices’**

On 16th September 2023, a workshop on "Research in History: Methods and Practices" was held at the PG Department of History, Henry Baker College. The workshop was intended for UG students. The resource person, Santhosh George, Assistant Professor in History, Pavanatma College, Murikkassery provided an overview of historical research methods and also helped the students to identify research problem to develop research questions, to prepare literature review, and instructions on the collection historical sources as well as the impartial handling of source materials. He highlighted the differences between qualitative and quantitative approaches and discussed the strengths and limitations of each. The workshop had many interactive activities. Participants were divided into groups and asked to

identify a research topic, develop a research question, to identify and analyze sources, and present their findings.

- **Workshop on ‘Effective Methods in Historical Research’**

On 18th September 2023, the Department of History organized a workshop titled "Effective Methods in Historical Research", specifically aimed at Postgraduate students. The workshop was held at the College Seminar Hall and had 16 participants.

The resource person of the workshop was Dr. Jojoy Thomas, Assistant Professor, S.D. College, Kanjirapally. He talked on the importance of a well-defined research question, comprehensive literature review, and the selection of appropriate methodologies.

As PG projects were individual projects, they were asked to find out a topic for research. Also asked to develop research questions, conduct a preliminary literature review, identifying primary and secondary sources, and prepare a brief presentation of their findings.

- **Workshop on Research Methodology**

A research methodology workshop was conducted on 25th September 2023 at the Seminar Hall for the final year B.A. English students to enhance their understanding of research methods, academic integrity, and writing skills. Dr. Harilekshmi V.S, Assistant Professor, Department of English, Sree Narayana College, Kollam was the resource person. Ms. Elizabeth Joseph, Assistant Professor, Department of English welcomed the gathering. The Principal, Dr, G.S Gireesh Kumar delivered the presidential address. Dr, Harilekshmi V.S provided valuable insights and guidance to the students for conducting quality research in the field of

English literature. She emphasized the importance of selecting appropriate research topics and empowered them to approach their academic work with rigor and integrity. The workshop was followed by an interactive session, in which the students sought clarification regarding the topic. Dr. Ansa Andrews, Assistant Professor, Department of English proposed vote of thanks. A total of twenty-six students attended the programme.

- **Intellectual Property Right- Geographical Indications**

A webinar on Intellectual Property Rights (IPR) was held on 10th October 2023 at 10:45 AM in the college seminar hall. The event was organized in collaboration with the National IP Awareness Mission (NIPAM), St. Joseph's College, Moolamattom, the Institution's Innovation Council (IIC), and the IPR Cell of Henry Baker College, Melukavu. The event aimed to raise awareness about the importance of intellectual property and the legal framework that supports innovation and creativity. The webinar was presided over by Dr. Gireesh Kumar GS, the Principal of the college. The IPR Cell Coordinator, Dr. Nisha Joseph, extended a warm welcome to all the attendees. The keynote speaker, Mr. Anumod S., an Examiner of Patents and Designs, delivered an insightful talk on the importance of intellectual property rights, the process of patenting, and how individuals and institutions can protect their innovations. His presentation also touched upon the role of patents and designs in fostering innovation and protecting creative works. The session provided participants with a deeper understanding of the significance of intellectual property in today's global economy and emphasized the importance of safeguarding original ideas and creations. The webinar concluded with a vote of thanks proposed by Smt. Droupathy Devi CG, expressing gratitude to the speaker, the

organizing teams, and all attendees for their active participation. The event was highly informative and well-received, contributing to the ongoing awareness and promotion of intellectual property rights within the academic community.

- **Workshop on Research Methodology**

A Workshop in Research Methodology for the final semester B. A. English Students was conducted on 06.02.2024 at 11.00 a.m. The purpose of this workshop was to equip the students with the necessary skills and knowledge to successfully complete their project reports. Dr Ansa Andrews, Assistant Professor of the Department of English was the resource person. She provided practical guidance on various citation styles and formatting techniques. Students were taught the importance of proper documentation and referencing in academic writing, ensuring academic integrity and credibility within their project reports. They actively participated in hands-on exercises, practicing the techniques taught and receiving feedback from the resource person. The sessions also included discussions on effective literature review strategies, data collection methodologies, and research ethics to further enhance the students' understanding of research methodology. A total of twenty-one students attended the workshop.

- **Workshop on 'Museology in Practice'**

The PG and Research Department of History organized a workshop on "Museology in Practice" on February 2, 2024. The workshop aimed to shed light on the practical aspects of museology, particularly focusing on the creation and preservation of museums. Dr. Vinod V, Department of History- Archaeology & Museology, Marthoma College for Women, Perumbavoor was the resource person. He brought a wealth of experience and expertise in the field, making him an ideal guide for the attendees. The event commenced with a warm welcome extended by Dr. Beena Paul, setting the tone for an engaging and enlightening session. Principal Dr.

Gireesh Kumar GS presided over the meeting. In his presidential address, principal emphasized the significance of acquiring new knowledge in the realm of preserving history. He underscored the importance of museums as repositories of cultural heritage and historical artifacts, highlighting the crucial role they play in fostering a deeper understanding of our past. Throughout the workshop, Dr. Vinod V delved into various aspects of museology, offering practical insights into the process of museum creation. Attendees had the opportunity to learn about curatorial practices, exhibition design, artifact conservation, and other essential components of museum management. The session concluded with a vote of thanks delivered by Dr. Nisha Joseph, expressing gratitude to all participants and the resource person for their invaluable contributions. In essence, the workshop on “Museology in Practice” proved to be a resounding success, providing attendees with a deeper appreciation of the intricacies involved in preserving and presenting historical narratives. 81 students attended the workshop.

2. INSTILLING ENTREPRENEURIAL SKILLS

Craft Demonstration Programme

The ED Club of Henry Baker College conducted a Three-Day Craft Demonstration Programme from 13th to 15th December 2023 at the College Auditorium. This initiative was organized by the Office of the Development Commissioner, Handicrafts Service Centre, Thiruvananthapuram, under the Ministry of Textiles. The programme's primary objective was to train and raise awareness among undergraduate students about the diverse crafts of Kerala.

The programme commenced on 13th December 2023 with an inauguration ceremony graced by Lenin Raj K R, Assistant Director, Ministry of Textiles, Government of India. Mr. Lenin Raj K R shed light on the initiatives undertaken by the Ministry of Textiles in implementing various marketing, design, and welfare schemes for

handicraft artisans. Dr. Gireesh Kumar, Principal of Henry Baker College, delivered the keynote address, emphasizing the significance of skill development programmes for students, aligning with the goals of the National Education Policy. Manoj M V, Coordinator of Kudayathoor Development Society, shared his insights. Dr. Sneha Susan Mathew, Coordinator of the Institution Innovation Council, felicitated the occasion.

Lenin Raj K R, Assistant Director, Ministry of Textiles.

Demonstration Sessions:

After the inauguration, artisans conducted training sessions on various craft forms for students. These included:

1. Coconut Shell Handicrafts: Students were taught the art of crafting intricate designs using coconut shells.
2. Bangles and Chain Making: Artisans demonstrated the process of making traditional bangles and chains, showcasing the rich heritage of Kerala's craftsmanship.
3. 'Nettipattom' Crafting: Students learned the techniques involved in making 'Nettipattom', ornamental headdresses worn by elephants during festivals and often used as decorative pieces in households.

The program continued for the next two days, providing students from various departments with training in craft demonstrations. Participants expressed great enthusiasm and satisfaction in learning these traditional crafts. A total of 140 students and 10 teachers participated in the program.

The Three-Day Craft Demonstration Program gave students an immersive experience in Kerala's rich handicraft traditions. Through interactive sessions and hands-on demonstrations, participants gained valuable insights into various craft forms, deepening their appreciation for the state's cultural heritage. These initiatives are

crucial in preserving and promoting indigenous crafts while empowering artisans and nurturing the next generation of skilled craftsmen and craftswomen.

VI QUIZ COMPETITIONS

ANTI-DRUG AWARENESS QUIZ COMPETITION-

On June 26, 2023, the NSS Unit of Henry Baker College organized an anti-drug awareness quiz, hosted by ASSAD SENA, to highlight the dangers of intoxicants. Winners Ashmita Issac, Krishna Sali, and Fasma K. Nasar received one-year subscriptions to *Mathrubhumi GK and Current Affairs*.

QUIT INDIA DAY QUIZ COMPETITION

The event aimed to test the participants' knowledge of Indian history, specifically focusing on the significance and impact of the Quit India Movement. The Post Graduate Department of History at Henry Baker College organized a quiz competition as part of the Quit India Movement commemoration. Assistant professor, Lakshmi S from the History department expertly hosted the quiz competition. The competition involved four participants – Anjana Lalu , Sreelakshmi C M, Taniya James from the MA course, and Sreehari from the BA course. These participants were selected after a preliminary round conducted throughout the history department. Sreelakshmi CM of the MA course secured the first position in the quiz competition.

INTER DEPARTMENT QUIZ

As part of the World Tourism Day, the department organized an Inter Departmental Tourism Quiz on 29th September 2023. Students from various departments participated in the competition. Aneeshiya Cherian, I M. Com, Darsana Sanoj III B. Sc Physics, Sandra Joseph I M. Com, Yugin Richard III BA English secured the First, Second, Third and Fourth positions simultaneously. The program coordinators were Mrs. Renimol Simon and Mr. Joshy Sam.

LUCA EVOLUTION QUIZ

The Quiz Club took the initiative to host the Luca Evolution Quiz, in collaboration with the Kerala Sasthra Sahithya Parishad as part of the Global Science Festival of Kerala organized by the Government of Kerala. The college hosted the Kottayam district level competition on January 30, 2024 at 10.00 p.m. in the seminar hall. A total of ten teams from various higher education institutions across the district participated in the competition. The programme was inaugurated by the Principal Dr. Girish Kumar G. S. and inaugural meeting was presided over by Shri. Viju K. Nair, District Secretary of KSSP. Ms. Anasooya P., Final year MBBS student was the Quiz Master. The event aimed to foster a spirit of scientific inquiry and intellectual curiosity among the participants. It provided a platform for students to showcase their knowledge and skills in various domains, including science, literature, and current affairs.

The list of winners selected for the state level competition is shown below:

| Position | Team Members | College |
|----------|---------------------------|-------------------------------|
| I | Liz Merin Renjith | CMS College, Kottayam |
| | Shilpa Ramesh | |
| II | Brayan Sebastian Mukkadan | SB College, Changanasserry |
| | Dayne Babychen | |
| III | Aparna Sudheesh | Alphonsa College, Pala |
| | Ann Maria Saji | |

LITERARY QUIZ

The Department of English conducted a literary quiz competition exclusively for the IV semester B.A English students. The quiz was conducted in two rounds. The first round which was conducted on 27/02/2024 was through google form. There were 25

questions. The final round was conducted on 04/03/2024, among four teams: Team A, Team B, Team C and Team D. Team A consisted of Aleetta Antu and Gouri Krishna, Team B had Bismi M.R and Dinse Joseph, Team C consisted of Adhlya Michael and Ann Mariya Kurian and Hiba Fathima and Sneha Justin belonged to Team D. A total of twenty questions were asked. Each direct question carried 10 points and the indirect ones, 5 points. Mr. Shiyas Ibrahim was the Score-keeper. Team C won the first prize with 225 points and Team A bagged the second place with 215 points.

INTERNATIONAL WOMEN'S DAY CELEBRATIONS- INTERDEPARTMENTAL QUIZ

The International Women's Day celebrations on 7th March 2024 featured an interdepartmental quiz organized by Avnika to honor women's significance. Team Ganga (Haksa Nihana M.V and Sreelakshmi C.M, I MA History) secured the first prize. Principal Dr. G.S. Gireesh Kumar awarded the winners. The event enriched knowledge for participants and the audience.

VII STUDENT ENROLLMENT

The pandemic has, in many ways, changed the manner the college operates; it has somehow weakened the enrolment ratio of the college. In fact, in order to accommodate more students, the college has increased the number of seats in various programmes as per the directions of the state government. The admission processes of this year were held under the leadership of the Principal Dr. Gireeshkumar G.S, and admission committee members including Dr. Disha VJ, Mr. Isson George, and Mr. Jomon K Joseph.

Table 3: Undergraduate Programmes- Enrollment Percentage (2023-2024 Admission)

| Sl. No. | Name of the Programme | Sanctioned seats | Admitted | SC | ST | others |
|---------|-----------------------|------------------|----------|----|----|--------|
| 1 | BA HISTORY | 32 | 20 | 1 | 8 | 11 |
| 2 | BA ENGLISH | 24 | 7 | 0 | 3 | 4 |
| 3 | B.SC. PHYSICS | 24 | 1 | 0 | 0 | 1 |
| 4 | B.COM MODEL-1 | 25 | 21 | 2 | 4 | 15 |
| 5 | B.COM MODEL-2 | 40 | 8 | 0 | 0 | 8 |
| 6 | B.VOC. | 50 | 1 | 0 | 0 | 1 |

Table 4: Postgraduate Programmes- Enrollment percentage (2021-2022 Admission)

| Sl. No. | Name of the Programme | Sanctioned seats | Admitted | SC | ST | Others |
|---------|-----------------------|------------------|----------|----|----|--------|
| 1 | MA HISTORY | 15 | 10 | 1 | 1 | 8 |
| 2 | M.COM | 12 | 10 | 0 | 2 | 8 |

VIII GRADUATE OUTCOME

A. University Examination Results UG & PG.

Table 5: University Examination Results UG & PG

| Sl. No. | Programme Name | Total number of Students | Number of Students Passed | Pass Percentage |
|---------|-----------------------------|--------------------------|---------------------------|-----------------|
| 1 | B. Com Cooperation | 41 | 38 | 92.68 |
| 2 | B. Com Computer Application | 21 | 8 | 38.09 |
| 3 | M. Com Finance | 14 | 5 | 35.71 |
| 4 | B. A. History | 40 | 28 | 70.00 |
| 5 | M. A. History | 16 | 11 | 68.75 |
| 6 | B. Sc. Physics | 5 | 2 | 40.00 |
| 7 | B. A. English | 26 | 20 | 76.62 |
| | Total | 163 | 112 | 68.71 |

B. Career Guidance and Placements

DISHA -Career Guidance Workshop

The Career Guidance and Placement Cell of Henry Baker College, Melukavu, conducted a Career Guidance Workshop on 15th January 2024, from 10:00 AM to 1:00 PM, in the Seminar Hall. Abdul Samad P.C. was the resource person for the session. The workshop covered essential topics, including professional resume writing, career guidance, interview coaching, and opportunities for internships and fellowships. Coordinated by Dr. Jibin Mathew and Mr. Jithin Thomas Abraham, the event witnessed active

participation from 53 students, equipping them with valuable skills and practical insights for career readiness.

Digital Workforce Management System Awareness and Registration Drive

The Career Guidance and Placement Cell of Henry Baker College, Melukavu, in collaboration with the Kerala Knowledge Economy Mission, conducted a Digital Workforce Management System Awareness and Registration Drive on 7th March 2024 in the Seminar Hall. Mr. Jinu George, Talent Curation Executive, led the session, providing valuable insights into the system and guiding students through the registration process. The program saw active participation from 56 students, showcasing their interest in digital workforce opportunities. Coordinated by Dr. Jibin Mathew and Mr. Jithin Thomas Abraham, the event was a significant step toward enhancing students' employability skills and digital readiness.

Career Orientation Programme & Career Expo

The SC/ST cell and the Minority Cell of Henry Baker College, Melukavu in association with Employment Information and Guidance Bureau, Mahatma Gandhi University organised an Orientation Programme on “Careers in Public Sector” on 10 January 2024 at 10.00 am in the Auditorium. Sri. Roni Krishnan, Young Professional, Model Career Centre, Kottayam was the resource person. He provided information on how students can prepare for competitive examinations such as the Public Service Commission (PSC) and the Union Public Service Commission (UPSC). This guidance is invaluable for students who aspire to build a career in the public sector and need guidance on how to navigate the competitive examination process effectively. An exhibition on different career opportunities were also organised by the Employment Information and Guidance Bureau,

Mahatma Gandhi University. A total of 145 students participated in the programme.

C. PLACEMENT

Table 6: Details of student's placement

| Name of student placed and contact details | Program graduated from | Name of the employer with contact details | Pay package at appointment |
|-----------------------------------------------------|-------------------------------------|-------------------------------------------|-----------------------------|
| JACOB MANI | B.Com Co-operation | Muthoot Finance | CTC 372042 Per Annum |
| ABHIRAM PRAKASH | B.Com Co-operation | Muthoot Finance | CTC 372042 Per Annum |
| ASWIN BIJU | B.Com Co-operation | Muthoot Finance | CTC 372042 Per Annum |
| AKASH P.R | B.Com Finance & Taxation | Muthoot Finance | CTC 372042 Per Annum |
| AJAYAKUMAR A.S | B.Com Co-operation | Indus Ind Bank | 20000 |
| LINUMOL JUSTIN | BA History | AIPSA, New Delhi | 15000 |
| Total number of students placed during 2023-2024= 6 | | | |

D. Orientation Program -UGC NET

The Department of History conducted a NET coaching programme for the PG students in association with IQAC. As a first step towards this programme was inaugurated on 15th September 2024 and followed by that an orientation was provided online by Dr. E. Kumar, the eminent NET coaching faculty and former Professor of University College. It was a two hour session in which he introduced the syllabus and explained to the students with the strategies of learning. The students got the opportunity to discuss and their doubts were cleared. Participants in the orientation programme were 43.

IX ACHIEVEMENTS OF STAFF MEMBERS

Table 7: Details of achievements of Staff Members

| Sl. No. | Name | Achievements |
|---------|--------------------|-------------------------------------------------------------------------|
| 1 | Dr. Jibin Mathew - | BEST NSS PROGRAMME OFFICER , 2023-24 (M.G. University, Kottayam) |

(a) Faculty Profile

Table 8: Details of Faculty Profile

| Sl. No. | Category | Male | Female | Total |
|---------|-------------------------------------|------|--------|-------|
| I. | Full Time Teachers | 14 | 25 | 39 |
| II. | Full Time Teachers (Aided) | 10 | 19 | 29 |
| III. | Full Time Teachers (Self Financing) | 4 | 6 | 10 |
| IV. | Associate Professors | 3 | 3 | 6 |
| V. | Assistant Professors | 5 | 10 | 15 |
| VI. | PhD Holders | 4 | 8 | 12 |
| VII. | NET/JRF Holders | 8 | 12 | 20 |
| VIII. | Research Guides | 1 | 3 | 4 |

28% of the full time teachers has PhD. 79 % of the total faculty members has either PhD or NET.

(b) Faculty in Academic Councils

Table 9: Faculty in Academic Council/ BoS/ Panel of Subject Experts

| Sl. No. | Name of faculty | Department | Position |
|---------|-----------------|------------|-------------------------------------------------------------------|
| 1 | Mr. Justin Jose | Commerce | Member, UG Board of Studies, Commerce, M.G. University, Kottayam. |
| 2 | Mr. Paul Mathew | English | Member, UG Board of Studies, Commerce, M.G. University, Kottayam. |

The management and principal give utmost priority to the professional development of faculty members. The college encourages teachers to get updated with the new developments and trends in the education sector and the changes occurring in their field of study. During this academic year, teachers have participated in **5** faculty development programmes. The following table gives the list of faculty members who have attended various orientation programmes, refresher programmes, short term courses, workshops and faculty development programmes.

Table 10: List of Faculties who participated in various training programs/ FDPs/Refresher/Orientation Programs in **2023-2024**

| Sl. No | Name of the Teachers | Department | Title of the FDP / professional development / administrative training program | Duration of the Courses |
|--------|---------------------------------------------------------------------------------|------------|--------------------------------------------------------------------------------------|--------------------------------------------------|
| | 1-Mr. Shinu Thomas P. 2-Mrs.Ashly Mereena Mathew 3- Mr. Justin Jose | Commerce | Two Week Online Refresher course on Commerce and Managment Teaching Learning Centre, | 2 nd - 15 th February 2024 |

| | | | | |
|--|------------------------------------|----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------|
| | | | Ranujam College, University of Delhi | |
| | Dr. Jibin Mathew | History | FDP- Internationalization Strategies in Indian Higher Education: NEP 2020 Perspectives- KITTS, Govt. Of Kerala, Thcaud. | 4th -10th December 2023 |
| | 1-Dr. Nisha Joseph 2- Mithy K M | History | FDP on MGU UG Honours Syllabus Revision & OBE Training, College Development Council, MG University, Kottayam | 21st -25th November 2023 |
| | 1-Dr. Sneha Susan Mathew | Physics | Online one week FDP- “on Education 4.0”, Teaching Learning Centre, Ramanujam College, University of Delhi. | 31st July – 06th August 2023 |
| | 2- Mrs. Lakshmi S | History | | |
| | 1-Dr. Disha V J | Physics | Professional Development Programme on Implementation of NEP-2020 for University and College Teachers, Indiragandhi Open University, Staff Training & Research Institute of DE, New Delhi. | 12th-20th June 2023 |
| | 2-Dr. Beena Paul | History | | |

X ADMINISTRATIVE STAFF

Table 11: Administrative Staff Profile

| Category | Male | Female | Total |
|-----------|------|--------|-------|
| Permanent | 8 | 2 | 10 |
| Temporary | 1 | 2 | 3 |
| Total | | | 13 |

XI RESEARCH AND EXTENSION

Table 11: Details of Publication

| Title of paper | Name of the author/s | Department of the teacher | Name of journal | Year of publication | ISSN number |
|-----------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|---------------------------|-----------------|---------------------|-------------------------------------------------------------------------------------------------------------------|
| Organic micropollutant removal and phosphate recovery by polyelectrolyte multilayer membranes: Impact of buildup interactions | Akhil Gopalakrishnan, Disha V. Janardhanan, Subha Sasi, Charuvila T. Aravindakumar, Usha K. Aravind | Chemistry | Chemosphere | 2023 | https://doi.org/10.1016/j.chemosphere.2023.141078 |
| Retrieval of the Hadley circulation boundaries at regional scales using global positioning system-radio occultation measurements | U. Anjana, Sneha Susan Mathew, Karanam Kishore Kumar | Physics | GPS Solutions | 2023 | https://doi.org/10.1007/s10291-023-01561-y |

| | | | | | |
|-------------------------------------------------------------------------------|--------------------------------------|---------|----------------------------------------------|------|-----------|
| Pallikkunnu Church and British Cemetery Cultures: A historical Inquiry | Dr. Nisha Joseph | History | Journal of the South Indian History Congress | 2023 | 2229-3671 |
| History of Railways In Travancore: An Economic Reinterpretation | Dr. Jibin Mathew | History | Journal of the South Indian History Congress | 2023 | 2229-3671 |
| Existential Dilema Depicted in Jhumpa Lahiri's The Namesake | Dr. Prince Mon Jose Elizabeth Joseph | English | Rabindra Bharathi Journal of Philosophy | 2023 | 0973-0087 |

A. Seminars/Workshops organized by the Departments

PG & Research Department of History

Santhosh George, Assistant Professor in History, Pavanatma College, Murikkassery, workshop on "Research in History: Methods and Practices", 16th September 2023

Dr. Jojoy Thomas, Assistant Professor, S.D. College, Kanjirapally, "Effective Methods in Historical Research", 18th September 2023.

Dr. Vinod V, Department of History- Archaeology & Museology, Marthoma College for Women, Perumbavoor workshop on "Museology in Practice", 2nd February 2024.

PG Department of Commerce

Dr. Aparna Merin Mathew, Assistant Professor of Commerce, All Saints' College, workshop on Bibliometric Analysis, 3rd October 2023.

Department of English

Dr. Harilekshmi V.S, Assistant Professor, Department of English, Sree Narayana College, Kollam, Research Methodology workshop , 25th September 2023.

Dr Ansa Andrews , Assistant Professor of the Department of English, Research Methodology workshop, 6th February 2024.

Department of Physics

Dr. Sneha Susan Mathew, Assitant Professor, Department of Physics, Henry Baker College, Melukavu, Workshop on basics of Machine Learning, 28th February 2024.

B.Voc. Tourism and Hospitality Management

Mrs. Devapriya Dileep, Wildlife Biologist, ‘Man and Wildlife Conflict’, 7th March 2024

XII EXTENSION AND OUTREACH PROGRAMME

Table 12: Extension and Outreach Programme

| Sl. No. | Name of the activity | Organising unit/ agency/ collaborating agency | Name of the scheme |
|---------|------------------------------------------|----------------------------------------------------------|--------------------------------|
| 1 | Public Science Talk | Department of Physics & AASTRO Kerala , Kottayam Chapter | Knowledge Extension |
| 2 | Onam Kit Distribution at Adopted Village | HBC NSS | Blurring the Margins |
| 3 | Polling Booth Beautification | Electoral Literacy Club & NSS | Campus –Community Interactions |
| 4 | Snehaveedu 1 | HBC NSS, MGU NSS & K Chittilapally Foundation | HBC Care |
| 5 | Snehaveedu 2 | HBC NSS, MGU NSS & K Chittilapally Foundation | HBC Care |
| 6 | Snehaveedu 3 | HBC NSS, MGU NSS & K Chittilapally Foundation | HBC Care |
| 7 | Snehaveedu 4 | HBC NSS, MGU NSS & K Chittilapally Foundation | HBC Care |
| 8 | Gandhi Jayanthi-Clean Melukavu Campaign | HBC NSS | Campaign |
| 9 | Snehaveedu 5 | HBC NSS, MGU NSS & K Chittilapally Foundation | HBC Care |

| | | | |
|----|------------------------------------------------------------------------------|--------------------------------------------------|--------------------------------|
| 10 | Ammakoru Snehanidhi | HBC NSS | Blurring the Margins |
| 11 | Snehavedu 6 | HBC NSS, MGU NSS & K Chittilapally Foundation | HBC Care |
| 12 | Snehavedu 7 | HBC NSS, MGU NSS & K Chittilapally Foundation | HBC Care |
| 13 | Snehavedu 8 | HBC NSS, MGU NSS & K Chittilapally Foundation | HBC Care |
| 14 | Orange the World Campaign | HBC NSS, MGU NSS & K Chittilapally Foundation | Campaign |
| 15 | Distribution of Christmas Cakes and monthly Pension at Adopted village | HBC NSS | Blurring the Margins |
| 16 | Snehavedu 9 | NSS, MGU NSS & K Chittilapally Foundation | HBC Care |
| 17 | Mega Blood Donation Camp | HBC NSS | HBC Care |
| 18 | Think Beyond the Expectations | Department of Commerce & ED Club | Knowledge Extension |
| 19 | Karunayude Bhavanam | HBC NSS | HBC Care |
| 20 | Distribution of Rain Gauge | Bhoomithrasena Club & Bhoomika & MRRM | Campus –Community Interactions |
| 21 | Snehasparsham | College Union | Blurring the Margins |
| 22 | Luca Evolution Quiz | Quiz Club | Knowledge Extension |
| 23 | Snehavedu 10 | HBC NSS, MGU NSS & K Chittilapally Foundation | HBC Care |
| 24 | Snehavedu 11 | HBC NSS, MGU NSS & K Chittilapally Foundation | HBC Care |
| 25 | Let's Talk | Department of English | Knowledge Extension |
| 26 | Visit to Psycho-Social Rehabilitation Centre for Men - Good News Asha Bhavan | Bhoomithrasena Club | HBC Care |
| 27 | Snehavedu 12 | HBC NSS, MGU NSS & K Chittilapally Foundation | HBC Care |
| 28 | Snehavedu' Key Hand Over Ceremony | HBC NSS, MGU NSS & K Chittilapally Foundation | HBC Care |

| | | | |
|----|-----------------------------------------------------------------------------------|-----------------------------------------------|--------------------------------|
| | of Six houses | | |
| 29 | Health Check-up & A Talk on Adolescent health and well being@ MDCMSHS Chalamattom | Women Cell, KSWDC & CHC Edamaruku | Campus –Community Interactions |
| 30 | Sneharamam | HBC NSS, MGU NSS & K Chittilapally Foundation | Green Initiatives |
| 31 | Snehaveedu 13 | HBC NSS, MGU NSS & K Chittilapally Foundation | HBC Care |
| 32 | Snehaveedu 14 | HBC NSS, MGU NSS & K Chittilapally Foundation | HBC Care |
| 33 | Snehaveedu 15 | HBC NSS, MGU NSS & K Chittilapally Foundation | HBC Care |

XIII INFRASTRUCTURE AND LEARNING RESOURCES

The college library has

Number of Books-17005

Number of Journals-**17** from different subjects

The students can have access to electronic journals and electronic books through the digital library.

FACILITIES PROVIDED BY THE LIBRARY.

INFLIBNET/IUC Facilities

N-list facility available

Digital Library

Library Blog

Orientation programmes are given to all first-semester UG & PG students.

ASSISTANCE IN SEARCHING DATABASES- OPAC, D. Space, Digital Library, N. List, Delnet

OTHER SERVICES

Reference Service

Inter-library loan services

Braille open-source software

Books on Tribal Studies

Books for competitive exams

A rare collection of books- “Shelf for Melukavu”

Henry Baker Family Collections

XIV UNIVERSITY LEVEL ACHIEVEMENTS IN ARTS AND SPORTS

Table 13: University Level Achievements by Students in University Youth Festival -2020

| Sl. No. | Name | Class | Event | Dates | Position |
|---------|-----------------------------------------------------------------------------|--------------------|---------------------------------|--------------------------------------------------------------------|---------------------------------|
| 1 | Abin Monu Yugin Richard Edmind Ms. Daliya Rajeswaran | III B A English | . Western Music – A Grade | 26 th February - 3 rd March 2024 | Second Prize with A Grade |

| | | | | | |
|----------|------------------------------------------------------|-----------------------------------|---------------------------------------------|--------------------------------------------------------|---------|
| | Ms.Nissymol James Ms.Jissymol James | | | | |
| 2 | Ms. Anooja S. | B.Com Computer Application | Poem Writing Malayalam - A grade | 26 th February - 3 rd March 2024 | A grade |
| | Ms. Anjaly Saji | B.Com Computer Application | Light Music Vocal – Indian Female – A grade | 26 th February - 3 rd March 2024 | A grade |

XV STUDENT SCHOLARSHIP

Table 15: Students receiving E-Grants

| Sl.No. | Name | No of Students | Status |
|--------|-----------------------------------------------------------|----------------|----------|
| 1 | E-Grants | 186 | Approved |
| 2 | PG Indira Gandhi Scholarship Scheme for single girl child | 1 | Approved |

Total Number of students receiving Scholarships =187

XVI. FUTURE PLANS

- **Strengthening Academia Collaboration**
Establish partnerships with industries to provide students with hands-on experience through internships, collaborative research projects, and workshops, fostering better employability and innovation.
- **Digital Transformation in Learning**
Implement advanced digital tools and platforms to enhance teaching and learning processes. Promote blended learning, online certifications, and AI-assisted academic solutions for both students and faculty.
- **Community Outreach Programs**
Initiate community-driven projects to engage students in social responsibility. This includes organizing health camps, literacy drives, and environmental conservation activities in collaboration with local communities.

XVII. CONCLUSION

I would like to conclude this report with immense gratitude to God Almighty for all the blessings showered upon this institution, over the last 43 years. We are extremely grateful to our beloved manager Rt. Rev. VS Francis for his constant support and care for this institution. Our profound thanks are also due to our beloved Bursar, Rev. Simon P George and all Governing Board members for their guidance and directions.

I owe a great deal to all Heads of Departments, Criteria Conveners and other members of the Staff Council for supporting me in this work. The members of various clubs/cells like NSS, Career Guidance and placement cell, authorities of institutions like Hostel, Staff Co-operative Society are also gratefully remembered on this occasion. Mr. Jomon K. Joseph, office Superintendent in Charge deserves a special mention in their whole hearted support for all programmes.

The committed services of the Hostel Wardens, and that of Mr. Isson George, the Librarian, are also acknowledged. The Parent Teacher Association (PTA) under the leadership of Sri. Sunny Mathew and the Alumni Association under the leadership of Prof. Justin Jose have been of immense help in running the affairs of the college. I am also thankful to Hon. Vice Chancellor Prof. (Dr.) C T Aravindakumar for all the support rendered during this academic year. The parents, alumni, University Syndicate members, University authorities, retired teachers, the district administration, police personnel, media persons, govt. officials, Local Self

government Institutions including Melukavu Grama Panchayath and the enlightened citizens of Melukavu have always been kind towards this institution.

I conclude this report with good wishes and prayers for all those who will be leading this Institution in the future. May the God Almighty show His blessings abundantly on this great institution.

Melukavu

19.12.2024

Prof. (Dr.) Gireeshkumar G S

Principal

Prof. (Dr.) GIREESH KUMAR G S
PRINCIPAL
HENRY BAKER COLLEGE
MELUKAVU, KERALA - 686 652
PEN - 463047